

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, March 21, 2011, 4:30 PM
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Dennis R. Phillips

Vice-Mayor Benjamin K. Mallicote

Alderman Larry A. Munsey

Alderman Tom C. Parham

Alderman Jantry Shupe

City Administration

John G. Campbell, City Manager

J. Michael Billingsley, City Attorney

James H. Demming, City Recorder

1. **CALL TO ORDER:** 4:30 p.m. by Mayor Phillips.
2. **ROLL CALL:** By Deputy City Recorder Angie Marshall. Absent: Alderman Valerie Joh and Alderman Charles K. Marsh, Jr.
3. **WORK SESSION TICKLER.** Alderman Parham requested the Quebecor site projects be added to the tickler including the Farmer's Market, Food City and the doctor's building. There was some discussion on the issue regarding the Lynn Garden students being allowed to finish high school in the city as discussed at the recent joint meeting of the City and County School Boards. Mayor Phillips stated the Board of Mayor and Alderman strongly felt that the kids should be put first. Public Works Director Ryan McReynolds gave a brief update on the Netherland Inn Roundabout and Bumpout. He also noted that paving had begun at New Beason Well Road and Cleek Road. The second part of this project is expected to be bid in late summer.
4. **REVIEW OF NLC PRESCRIPTION DRUG PLAN.** Alderman Shupe presented this item, noting this program allowed up to 20% in savings on prescriptions to non-insured or under-insured citizens. It would also benefit those with insurance for prescriptions that are not covered. There is no cost for the city to participate and there are currently 39 pharmacies within a 10 mile radius already in the network. He also stated the city of Athens has saved approximately \$212,000 for its citizens in two years. The city of Johnson City has saved approximately \$30,000 in less than one year. Once approval is received from the Board, it is a six to eight week process to get the program going. City Manager Campbell pointed out a resolution would be needed in order to move forward and he would bring it before the next regular business meeting.
5. **PRESENTATION OF SUDAN TRIP.** City Planner Karen Combs gave a power point presentation of her recent trip to Africa, thanking the Holston Conference and First Broad Street United Methodist Church for letting her go. She also thanked City Planning Manager Alan Webb and City Manager Campbell, as well as Vice-Mayor Mallicote for involving the Planning Department in this partnership between Kingsport and Yei, which is in South Sudan. She then gave an account of the country's history and the many planning issues she helped them address during her visit.

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6. REVIEW OF AGENDA ITEMS ON THE MARCH 22, 2011 REGULAR BUSINESS MEETING AGENDA. City Manager Campbell, members of staff and community members provided a summary or presentation for each item on the proposed agenda. Those items the Board discussed at greater length or which received specific questions or concerns included:

VI.AA.1 Public Hearing and Consideration of Ordinances to Annex/Amend Zoning of the Montvue Road Annexation and Consideration of a Resolution Adopting the Plan of Services (AF: 61-2011). City Planner Ken Weems presented this item, noting the Planning Commission sent a positive recommendation in favor of this annexation. He further stated the only opposition from the property owners was the opinion that the timing for this annexation was not good. City Manager Campbell noted that no city property taxes would be paid until November 2012. Alderman Parham pointed out the insurance and water savings.

VI.B.2 Consideration of an Ordinance to Change the Interest Rate for Installment Payments in the Linville Street Lighting Improvement District No. 1 from Six Percent to Three Percent (AF: 71-2011). City Attorney Billingsley noted the interest rate had been changed at the request of the Board. Public Works Director Ryan McReynolds asked if there was an extended grace period to which Mr. Billingsley replied according to state law the initial 60 day period still stands.

VI.D.1 Consideration of a Resolution Approving a Lease Agreement with the Intercity Ballet Theatre of Kingsport for Office Space in the V.O. Dobbins, Sr. Complex (AF: 52-2011). Mayor Phillips asked if any spaces were left to lease. Assistant to the City Manager Chris McCartt replied only two offices were left and no more suites were available.

VI.D.2 Consideration of a Resolution to Authorize the Mayor to Execute All Documents Necessary to Apply for and Receive a Tennessee Department of Transportation Safe Routes to Schools Grant (AF: 67-2011). City Manager Campbell gave a brief status update on previous similar grants regarding Kennedy and Jackson Elementary Schools, noting this grant was for Roosevelt Elementary.

VI.D.3 Consideration of a Resolution Approving a Lease Agreement with the Douglass Alumni Association Office Space in the V.O. Dobbins, Sr. Complex (AF: 54-2011). Mayor Phillips questioned why this lease was \$1 a year and the others were for \$5.12 per square foot. Assistant to the City Manager Chris McCartt stated this lease had already been set in place before the others. He further stated this organization had additional responsibilities at the site that other tenants did not. Alderman Munsey asked why the rates were not listed on the action form, noting that was information that should be on there.

VI.D.6 Consideration of a Resolution Awarding the Bid for the Installation of Walk-In Freezers for School Nutrition Services to Strategic Equipment & Supply Corp. and Authorizing the Mayor to Sign All Applicable Documents (AF: 68-2011). Mayor Phillips expressed some concern regarding the bid process, noting a call he received from an individual whose bid was refused because of a time discrepancy. Assistant Procurement Manager for Kingsport City Schools Eddie Page described the incident and further stated the City is always consistent in regards to the cut-off time.

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VI.D.7 Consideration of a Resolution Approving the City of Kingsport to Allow the Kingsport Fire Department to Obligate Resources to District, State and National Emergency Incident Responses (AF: 60-2011). City Manager Campbell stated this resolution would formally provide fire department availability to certain rescue and hazardous materials situations at the request of the Federal Emergency Management Agency. Fire Chief Craig Dye described the benefits of solidifying the release of this specialized team of firefighters in regards to Homeland Security and the funds they distribute to Kingsport and the surrounding counties. He further noted they would be available to respond to a large incident or overwhelming event with off duty personnel. Mayor Phillips cautioned against spreading fire department personnel too thin.

VI.D.9 Consideration of a Resolution Authorizing the Issuance of a Purchase Order for Nine School Buses to Central States Bus Sales (AF: 63-2011). City Manager Campbell stated the new buses were the long extended buses with seatbelts, noting these replacements were required because they had reached the maximum mileage allowed by Tennessee law. He further recommended selling the old buses rather than trading them in. Mr. Campbell mentioned that the Sullivan County Sherriff may be interested in requesting a bus for clean-up purposes. Mayor Phillips noted the City should donate a bus, if possible.

(NOTE: At this time, Alderman Munsey left the meeting at 5:57 p.m.)

VI.D.10 Consideration of a Resolution to Accept a Donation of a Carousel Frame from Beardsley Zoo (AF: 53-2011). Alderman Parham mentioned the original goal was to have this project completed by 2013, but that date could be advanced by a year depending on the ability to provide cover. The frame and the animals should be ready by next year.

VI.D.13 Consideration of a Resolution Authorizing the Mayor to Execute a Lease on Real and Personal Property to the Sullivan County-Bluff City-Kingsport Animal Control Center, Inc. (AF: 66-2011). City Manager Campbell stated the next step for the animal shelter was for the city and the county to lease their particular building/equipment to the newly formed organization so they can set up and be in charge of each facility.

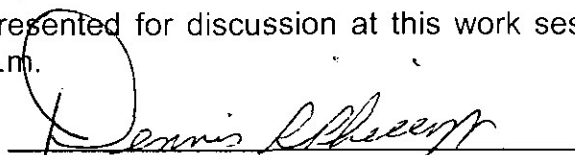
VI.E.1 Consideration of an Appointment to the Kingsport Housing & Redevelopment Authority Board of Commissioners (AF: 69-2011). Mayor Phillips noted there needed to be a resident on the Board and the other one resigned.

BOARD COMMENT. None.

PUBLIC COMMENT. None.

6. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Phillips adjourned the meeting at 6:02 p.m.


ANGELA MARSHALL
Deputy City Recorder


DENNIS R. PHILLIPS
Mayor